



Arkansas Society of Certified Public Accountants

Student Education Fund

ACCOUNTING SCHOLARSHIPS

Eligibility Criteria and Application

Arkansas Society of CPAs
Student Education Fund
11300 Executive Center Drive
Little Rock, AR 72211-4352
www.arcpa.org

**Student Deadline to Submit Application
and all Required Supporting Documents
to Accounting Dept. Chair is February 1.**

ARKANSAS SOCIETY OF CPAS STUDENT EDUCATION FUND SCHOLARSHIPS

Criteria, Requirements and Information for Schools and Applicants

The Arkansas Society of Certified Public Accountants (ARCPA) Student Education Fund scholarship program provides support and encouragement to accounting majors in Arkansas who intend to become CPAs and also encourages the involvement of accounting faculty in ARCPA.

The ARCPA Student Education Fund is supported entirely by contributions. It is a non-profit corporation and gifts to the Student Education Fund are tax deductible to the extent provided by law. Cash, securities and other property may be contributed.

ELIGIBILITY REQUIREMENTS

Applicants must be a student member of the Arkansas Society of CPAs.

Applicants must be accounting majors who intend to become CPAs and are and will be attending four-year Arkansas colleges and universities.

Applicants must have completed 75 semester hours of coursework, including a minimum of 12 semester hours of accounting. The 12 hours of accounting may include up to 6 hours earned at the principles level and must include at least 6 hours earned in upper-level or graduate accounting courses, and student must be currently enrolled in a minimum of 3 semester hours of upper-level or graduate accounting courses. Courses in business law (or the equivalent) do not count toward the required accounting hours.

Applicants must have a 3.5 GPA (on a 4-point scale) in accounting coursework, including any principles-level courses included to meet the 12-hour requirement.

The applicant must be a student who is enrolled for purposes of meeting the educational requirements to take the CPA Exam or to meet the education requirements to obtain certification as a Certified Public Accountant. The applicant may be pursuing an undergraduate accounting degree (or its equivalent); may be pursuing a graduate degree, or may hold an undergraduate or graduate degree in another field and be completing accounting courses necessary to meet the above education requirements.

The applicant must certify that he/she intends to complete 150 hours as part of the requirement to become a CPA.

AMOUNT AND DURATION OF AWARDS

The ARCPA Student Education Fund Board determines the amount available for distribution as scholarships each year, and also determines the number and amount of scholarships to be awarded. No single scholarship may exceed \$3,000.

The scholarships are a one-time annual award to be applied to the subsequent summer, fall, and/or spring semester.

The ARCPA Student Education Fund Board will disburse the scholarships through the student's college or university upon proof of enrollment.

AVAILABILITY OF SCHOLARSHIPS

Scholarships will be awarded on the basis of academic achievement, professional promise, and other factors considered significant by the Board. Scholarships will be awarded without regard to age, gender, race, creed, religion, ethnic or national origin, or sexual orientation.

Each accounting department of an Arkansas four-year college or university offering an accounting degree shall be allowed to submit one (1) scholarship application for each qualifying faculty member. A qualifying faculty member is a CPA who holds a full-time faculty position or is a department chair, and is a regular or educator member of the ARCPA. The accounting department may decide how to determine which applications are submitted and the number of applications submitted must not exceed the total allowed.

APPLICATION PROCESS

A scholarship application must contain the following: completed application form with all required signatures, completed GPA spreadsheet signed by both the applicant and accounting department chair, official academic transcript with all grades and courses represented that is current through the previous term or semester including all transfer grades and including transfer credits from other institutions attended, a current resume, a signed letter of recommendation from a friend or co-worker (not a relative) dated within the past three months, and a current photograph that may be used for publication.

ARCPA deadline for receipt of all applications and materials is **February 10** (or the following Monday if February 10 falls on a weekend). Incomplete applications, applications without required documents, signatures, or those received by the ARCPA Student Education Fund after the deadline will not be considered.

Once submitted, applications and required supporting documents cannot be returned.

The ARCPA Student Education Fund Board will review scholarship applications at its annual meeting in February. Departments will be notified of scholarship recipients by the end of March.

ARCPA STUDENT EDUCATION FUND SCHOLARSHIP APPLICATION

Students should submit completed application with all required supporting documents to
Their accounting department chairperson by **February 1.**

ARCPA must receive completed application and all documents from accounting department chair by **FEBRUARY 10.**
Department Chairs must submit materials as one PDF file per applicant, titled with the applicant's name.

Required Documents:

- Must be a student member of Arkansas Society of CPAs prior to February 10. To apply, www.arcpa.org/join.
- Completed application form with all required signatures.
- Completed GPA spreadsheet, signed by applicant and accounting department chairperson
- Official academic transcript with all grades and courses represented that is current through the previous term or semester including all transfer grades and including transfer credits from other institutions attended.
- A current resume that includes educational and employment history (one page)
- Signed letter of recommendation from a friend or co-worker (not a relative) dated within the past three months.
- A current digital photograph of the applicant that may be used for publication. No selfies and no print photos. Email headshot photo as JPEG, or Png file to rharris@arcpa.org. Do not scan a printed photo into PDF.
Photos received are not submitted to the Student Education Fund Board for scholarship evaluation review process or award determination.

Application to be completed by student (Please type or print)

1. Full Name _____

2. Student ID Number _____

3. Permanent Address _____

4. College Residency Address _____

Phone _____

School Assigned E-Mail _____ Permanent Email _____

5. Major _____

6. Expected Undergrad. graduation (mo/year) _____ Expected Grad. level graduation (mo/year) _____

7. Number of credits completed _____ Number of credits enrolled this semester _____

8. Enrolled Full-time Part-time

9. Cumulative GPA _____ GPA of Accounting Courses _____

10. Current student member of Arkansas Society of CPAs To apply, www.arcpa.org/join.

11. Please describe your future academic plans (next semester/year). Include number of planned hours, where you will attend (what college/university, if known), degree pursuing (continue undergrad, MAcc, MBA, other), and how you intend to complete the requirements to become a CPA: _____

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12. We issue news releases on scholarship winners. Please sign below to permit the ARCPA to publicize your name, photo, school name, and background information. Please list your hometown daily and/or weekly newspapers to assist us in our publicity efforts if you are a recipient. (Include town name in title) _____

Student Signature _____ Date _____

*Students signature on this application authorizes release of student's name, photo, school name, and background information for publication on the ARCPA website, its monthly Newsletter and Student Newsletter. Submitted photos are not provided to the Student Education Fund Board for scholarship evaluation review process or award determination.

13. Please write a brief statement (up to 150 words) on your career goals following graduation.

14. Include any other information or special circumstances to support this application.

***Student's Statement:** I have reviewed the scholarship application and the information submitted here. I certify that to the best of my knowledge, all information on this application and all required documents are complete and correct. I certify that I intend to complete 150 hours as part of the requirement to become a Certified Public Accountant. I certify that I will use any funds that I may receive, if selected as a recipient of this scholarship, only for expenses directly related to my study.

Student Signature _____ Date _____

Students should submit completed application with all required supporting documents to their accounting department chairperson by February 1.

- Incomplete applications, applications without required documents, required signatures, or those received by the ARCPA Student Education Fund after February 10 will not be considered.
- Disqualified student applicants cannot be replaced; alternates not permitted.
- Scholarships will be awarded on the basis of academic achievement, professional promise, and other factors considered significant by the Board. Scholarships will be awarded without regard to age, gender, race, creed, religion, ethnic or national origin, or sexual orientation.

After reviewing, the Department Chair should submit applications with supporting documents (as one PDF file per student applicant, titled with the applicant's name) online or by email to Arkansas Society of Certified Public Accountants Student Education Fund, attention Robin Harris, rharris@arcpa.org. For assistance, please call (800) 482-8739 or (501) 664-8739.

The deadline for receipt of all materials (PDF) by the ARCPA Student Education Fund is **February 10**.